## Class of 2025 - SHS Senior Portrait Information

**Hello class of 2025 seniors and families!** I just wanted to touch base about your senior yearbook portrait. Please review the information below for the portrait you will submit to the yearbook.

Guidelines for submitting the **SENIOR PORTRAIT**:

To maintain consistency in the yearbook, portraits should be waist up (minimum). A head and shoulder shot is preferred. We want to see your face!! These pages are part of the traditional pages in the yearbook. The focus is on you. For that reason, we will <u>NOT</u> be using any photos that include props. This would include vehicles, sports equipment, pets, sunglasses, etc. Please send a photo that meets these requirements so that we do not need to track you down for a replacement. Thank you for your participation and cooperation. \*There are MANY other places in the yearbook to include themed photos, if you have questions about that, please email me.

The image needs to be school appropriate, but may be professional or non-professional. Please pass this information on to the professional photographer that you chose if they will be uploading the image for you. If you will be taking/turning in the images yourself, please follow the guidelines below for submitting. Choose an image with good lighting that shows your face well. If you would like the yearbook staff to take your portrait, we are happy to do it. Please see me if you have questions about that. Anyone who does not submit an image by the deadline, will be photographed by the yearbook staff so we can maintain our deadline with the publisher.

Our yearbook is full color so you may choose the type of portrait you submit (color, black and white, sepia, etc.).

The size of the photo will be approximately a wallet sized image when displayed in the yearbook. Vertical composition is required. Our yearbook staff will crop any other portraits that are submitted. Digital images should be AT LEAST 500 KB in size. Poor quality files cannot be used. If you took the image yourself and are not familiar with cropping images, please upload the original camera file and we will crop as needed to maintain quality. Please DO NOT send an image that has a watermark or your photographer's name or logo. You will need the high resolution file from your photographer. A screenshot from your phone will not be good quality and will not be used.

We want to create the best possible yearbook and represent you in a high-quality image. To do this, a digital image is required.

Please use the following link to upload your image directly to Jostens. Make sure to include the student's name and grade when uploading so the image gets tagged properly and we can find it.

<u>Jostens Link</u>

## Senior yearbook portraits are due Friday, October 11th, 2024.

Please let me know if you have any questions. I will be sending a separate letter describing senior recognition ads in the next month or so. Keep your eye out for that. :) Thank you for your help in creating a great yearbook!

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